

## Summer School WebValley 2018 International

### Information regarding the processing of personal data

Pursuant to art. 13 of EU Regulation No. 2016/679 (GDPR), and in general in observance of the principle of transparency set forth in the above Regulation, we provide herewith the following information regarding the processing of personal data.

#### 1. DATA CONTROLLER

The Data Controller is Fondazione Bruno Kessler, with registered office in Trento, via Santa Croce, 77 - Ph. +39.0461.314.621 – [segr.presidenza@fbk.eu](mailto:segr.presidenza@fbk.eu).

For contact and specific information regarding the protection of personal data, including the exercise of the rights referred to in item 9, please send an e-mail to [webvalley@fbk.eu](mailto:webvalley@fbk.eu).

#### 2. CONTACT INFORMATION FOR THE DATA PROTECTION OFFICER

We hereby inform you that the Data Controller has designated, pursuant to art. 37 of the GDPR, the Data Protection Officer (DPO) who may be reached via the following channels: [privacy@fbk.eu](mailto:privacy@fbk.eu), Ph. +39.0461.314.370.

#### 3. PURPOSE OF THE PROCESSING

Your personal data are processed within the scope of the Summer School WebValley 2018 International project and the processing is aimed at the realisation and execution of the project itself, at the fulfilment of the obligations arising from laws, contracts, and regulations, and at documenting the attendance to the Summer School and attesting it as School–Work Alternation. The processing may also be aimed at investigating aptitudes, behavioural profiles and motivational needs related to the project itself.

In addition, video, audio, photographic, digital, electronic or any recordings (later referred to as ‘recordings’) will be collected and taken during school organisation, school activities and leisure time in order to document the project activities for institutional and communication purposes including, but not limited to, the following categories and/or similar categories: meetings, conferences, seminars, presentations, talks, drafting of projects, calls and reporting documents, communication activities on institutional channels and/or through local, national and international press and through websites and social networks, creation of informative material of the Foundation’s activities.

#### **4. LEGAL BASIS FOR PROCESSING AND DATA PROVISION OBLIGATION**

Since all purposes of the processing are within the scope of the Summer School WebValley 2018 International project and the processing is aimed at the realisation and execution of the project itself, despite the absence of any data provision obligation before the beginning of the school, refusal to provide such information will make it impossible for the data subject to establish relationships with FBK, thus to arrange and organise the Summer School.

#### **5. TYPE OF DATA PROCESSED**

The following data categories may be processed for the above mentioned purposes:

- 1) Personal data, personal particulars, phone numbers, email addresses, home address and other contact information, attended school (school name, school address), reference professor's name and email address, and further required information;
- 2) Data revealing the person's image and voice (video, audio, photographic, digital, electronic or any recordings);
- 3) Data aimed at investigating aptitudes, behavioural profiles and motivational needs related to the project itself;
- 4) Data concerning any allergy, illness, and/or dietary needs or restrictions.

#### **6. PROCESSING METHOD AND LENGTH**

The data shall be processed:

- manually and through automated means, on paper and/or electronic records;
- in compliance with provisions of the Law and professional secrecy;
- by individuals authorized to perform such tasks by the Law;
- by using proper measures to ensure confidentiality and avoid access by non-authorized third parties;
- in contexts that do not compromise the personal dignity and the decorum of the person concerned, ensuring the necessary precautions to guarantee the confidentiality of the use.

All collected data shall be stored for the time necessary to document the activities for project management, institutional, and communication purposes including, but not limited to, the categories described in item 3 and/or in similar categories.

#### **7. DATA SHARING**

Without prejudice to communications required to fulfil legal and contractual obligations, all data collected and processed may be shared, exclusively for the purposes specified above, to:

- Insurance companies;
- Training entities;
- Local, national and international press;

- Travel agencies, transport companies, and similar;
- Tourist accommodation establishments and similar;
- Project Partners collaborating to the realisation of the Summer School;
- Profile Assessment platform (the Predictive Index).

Personal data shall not be disseminated, besides for institutional and communication purposes.

## 8. PLACE OF DATA PROCESSING

The personal data shall be ordinarily processed within the European Union, or through automated means and IT tools that involve the processing in countries for which the Commission has taken a decision on the adequacy of the protection of personal data.

## 9. RIGHTS OF THE PERSON CONCERNED

Pursuant to Section III of the GDPR, the person concerned shall be entitled to exercise their right to:

- access personal data (will therefore have the right to have free information about the personal data held by the Data Controller, as well as to obtain a copy thereof in an accessible format);
- amend data (we shall take care, upon his/her request, to amend incorrect or inaccurate data);
- withdraw consent (if the person has consented to the processing, he/she can at any time withdraw their consent and such revocation of consent will result in the termination of the processing)
- cancel their personal data – right to be forgotten (for example, in case of withdrawal of consent, if there is no other legal basis for data processing);
- restrict data processing (in certain cases - dispute the accuracy of the data, within the timeframe necessary for verification; dispute the lawfulness of the processing with refusal to the cancellation; necessity of the party concerned to use their defense rights, while they are no longer useful for the purposes of the processing; in the event that the processing has been denied, while the necessary checks are being carried out - the data will be stored in such a manner that they may be restored if need be, but, in the meantime, cannot be consulted by the Controller if not in relation to the validity of his or her request for restriction).
- deny consent to the processing due to legitimate reasons (under certain circumstances, he/she may in any case object to the processing of data, and in any case it may refuse processing for direct marketing purposes);
- data portability (upon request of the person concerned, the data shall be transmitted to the indicated subject in such a format that they can be easily consulted and used).
- advance a dispute to the Supervisory Authority (Privacy Authority).